



*St. John's Hospital,
John's Square,
Limerick
V94H272*

Applications are invited from suitably qualified candidates for the following post:

Administrative Officer Finance Department - Grade IV **Permanent, Whole-time & Pensionable**

The Grade IV Finance Officer will work as part of the finance team ensuring the service delivery targets of the Finance Department are met. They will carry out work and take on responsibilities as assigned by the Finance Manager and support the delivery of efficiency projects within the Finance Department

Application forms and full particulars are available on the St John's Hospital website at www.stjohnshospital.ie

Application by email on official application form to recruitment@stjohnshospital.ie or by post to the following postal address: Human Resources Department, St. John's Hospital, John's Square, Limerick, V94 H272

Informal queries to: Ms. Nicole O'Donovan, Head of Finance Department, St. John's Hospital.

Email: nicole.odonovan@stjohnshospital.ie

Phone: 061 462255

Closing date for receipt of completed applications is:

12 Noon, Wednesday 14th December 2022

Applicants will be shortlisted on the basis of information supplied in their application

It is the responsibility of the applicant to ensure their application is received in the Human Resources Department before the closing date and time

St. John's Hospital is an equal opportunities employer